

**West Valley School District**

**\_\_\_\_\_ Elementary School**

**Pre-arranged Absence Form**

Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Teacher: \_\_\_\_\_

Dates of Absence: From \_\_\_\_\_ to \_\_\_\_\_ Days of school missed: \_\_\_\_\_

Reason for Absence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subject	Performance Level	Comments
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Effect of absence on student's progress: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Based on the above information, the student's current academic achievement, and the potential negative results of this absence, the request is:

Accepted, Excused \_\_\_\_\_ Denied, Not Excused \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_